



Trust Board

Date of Meeting: 06th June 2019

Report Title: Joint Chair's Report

Agenda reference Number	08/0619
Accountable Executive Director (AED)	Not Applicable
Presenter (if not AED)	Ingrid Barker - Chair
Author(s)	Ingrid Barker - Chair
Board action required	Note
Previously considered by	Not Applicable
Appendices	

Executive Summary

Recognising the Strategic Intent work and my role as both Chair of Gloucestershire Care Services and 2gether, this report format reflects the breadth of my activities across both Trusts. The production of a joint report does not impact on my existing accountability as the appointed Chair of each Trust.

The Report also provides an overview of Gloucestershire Care Services Non-Executive Director (NED) activity.

Recommendations:

The Board is asked to:

1. **NOTE** the Report.

Related Trust Objectives	1,2,3,4,5
Risk Implications	No risks identified
Quality/Equality Impact Assessment Requirements/Implications (QEIA)	Implications are clearly referenced in the report
Financial Implications	No finance implications identified
Legal/Regulatory Implications	Legal/Regulatory implications are clearly referenced in the report



Joint Chair's Report

1. Introduction and Purpose

This report seeks to provide an update to both Boards on Chair and Non-Executive Director activities in the following areas:

- Strategic Intent
- Board Development
- Working with our partners
- Working with our colleagues
- National and Regional Meetings attended and any issues highlighted

1.1 Strategic Intent Update – Moving Towards Developing an integrated Physical and Mental Health Care Offer with ²gether NHS Foundation Trust

The work in the two Trusts to move forward the Strategic Intent continues, with progress and overall monitoring being maintained through the agreed governance processes.

Shadow Board

The Shadow Board met twice since the last Board meeting. These meetings have involved confirmation of the full business case prior to its consideration by the statutory Boards, monitoring progress towards the merger and considered key aspects of how the merged Trust will work for example, Risk Management. The Shadow Board's remit reflects its role in proposing strategic direction in relation to the merger to the two existing statutory Trust Boards for decision. The meetings of the Shadow Board are supporting team building as well as taking forward key areas of work to enable the proposed new organisation to meet our ambitious agenda whilst keeping safe the achievements of both current Trusts. The King's Fund continues to assist us in facilitating Shadow Board development sessions which are proving very helpful in developing our understanding of each other's skills, experience and areas of key focus.

To increase in-depth Board understanding of the business of each Trust we continue to undertake visits to the services of each Trust (Non-Executive and Executive visits) and this inaugural consecutively held meeting is part of this process.

1.2 National and Regional Meetings

I am pleased to be involved in the appointment process for the new Chair of NHS Providers and look forward to welcoming a strong appointee to this significant national role.

1.3 Working with our Partners

Maintaining **business as usual** remains a priority across both organisations. As part of this I have continued my regular meetings with key stakeholders and partners.

On 3rd April I met with Stephen Marston, **University of Gloucestershire** Vice Chancellor, and Lorraine Dixon Head of School - Health and Social Care, University of Gloucestershire for one of our regular discussions.

On 8th May I was delighted to meet with a large number of colleagues, Board Directors and representatives of third sector and other agencies at **Our Place – A Sustainable Future**. A key development session highlighting our transformational ambitions as we considered developing the Trusts' approach to place and partnership in the context of the integrated care system and the long term plan. This was an inspiring session which has set the standard high for the next events in the series. We heard from sector leaders, including Rob Webster, CEO of South West Yorkshire Partnership Trust and ICS lead, who provided an inspiring insight into his leadership of a values based organisation, committed to co-production.

1.4 Working with the Communities and People We Serve

The Trust was honoured to receive HRH The Princess Royal at **Stroud Hospital** on Monday 8th April. Her Royal Highness was invited by the Stroud League of Friends to formally open the newly refurbished Cashes Green Ward.

Along with the Chief Operating Officer for Gloucestershire Care Services NHS Trust, I attended the monthly meeting of the **Forest of Dean Heath Forum** on 7th May where we gave updates about the proposed merger, planning for the new community hospital and complex care at home (a new service for the Forest of Dean). As we work to take forward our plans in the Forest hearing from these groups is really informative.

A regular meeting of the **Gloucestershire Health and Care Overview and Scrutiny Committee** (HCOSC) took place on 21st May. I attended the meeting with the Chief Operating Officer for Gloucestershire Care Services NHS Trust. The meeting considered performance across the health and care system and matters discussed included an update on stroke rehabilitation, gastroenterology evaluation and pilot proposals; trauma and orthopaedic pilot; and an update on the radiology service. We note that there are plans to split the health and care overview and scrutiny between two committees to increase focus on social care and the Health and Wellbeing Board in the future.

A meeting of the **Gloucestershire Health & Wellbeing Board** took place on 14th May. Items discussed included the Health and Wellbeing strategy, Air Quality strategy and a deep dive on Social Isolation. All three topics which inter-relate significantly to the work of the Trusts and the wellbeing of our communities.

The Joint Chief Executive and I will hold our **quarterly meeting with the Chairs of the County's Leagues of Friends** on 11th June. We look forward to updating them on the ongoing work of the Trusts and hearing their views. We find those two way sessions a helpful way of getting feedback and exploring locality issues.

I have attended two ICS Boards and also had meetings with the **Gloucestershire ICS Partner Chairs. Hereford and Worcestershire STP**

Chairs continue to take place where I am represented by Duncan Sutherland, Non-Executive Director.

I was delighted to attend the 11th **Big Health Check and Social Care Open Day** on 22nd May at Plock Court in Gloucester. This is a celebratory event of information sharing and improving access to health and well-being support for and with people with learning difficulties. Every year this is a bigger and more exciting event where Trust colleagues and partners work together to encourage our community to have fun and keep well – what a great way to engage. We were honoured that the Lord Lieutenant of Gloucestershire, Edward Gillespie OBE, was able to spend time with us at this event and met volunteers, clinicians and health and social care partners. He formally opened the Boccia Competition and then spent time with a group of people with learning disabilities and family members, hearing about their experiences and the health initiatives they have been involved with. He also spent time viewing the exhibition and inclusive adapted sports in the main Oxstalls Hall and Plock Court playing fields.

1.6 Engaging with our Trust Colleagues

I continue to meet regularly with Trust colleagues at GCS and 2gether and visit services at both Trusts to inform my triangulation of information.

I attended three **Values Sessions** on 10th, 11th and 17th April in Cheltenham, Tewkesbury and Gloucester.

On 23rd May I spent some time at the **Freedom to Speak Up Advocate** update event. It is reassuring to know that so many colleagues are committed to ensuring safe clinical practices.

I have chaired a number of **Council of Governor** meetings, both formal and development, since the last report. As always these are important sessions focusing on matters of key concern for our community in particular focussing on our merger plans. The Council is an insightful group who take their responsibilities very seriously and we are committed to continuing to engage with them in coming months to help inform and support their future decision making.

Non-Executive Directors continue to be invited to attend the **Senior Leadership Forum** as part of the Boards' ongoing commitment to our wider leadership team. Attendees have fed back that they find it very enjoyable to spend time with the leaders of both Trusts as they consider how best we can work together. Sumita Hutchison, relatively newly appointed 2gether and Shadow Board Non-Executive, introduced herself to the group on 25th April and Marcia Gallagher, long standing Non-Executive Director at 2gether and Shadow Board member at the 30th May session. This is part of an ongoing series of similar introductions from shadow NEDs so that colleagues have a chance to meet board members of the proposed merged organisation.

I continue to have a range of 1:1 sessions with Executive and Non-Executive colleagues as part of my regular activities.

2. NED activity

A **NEDs meeting** was held on 30th May at Edward Jenner Court. Bi-monthly meetings have been arranged going forward and it is planned to hold these at service venues where possible.

Other activities undertaken by the Gloucestershire Care Services NEDs - key meetings and events have included:

- Shadow Board Development (Graham Russell & Jan Marriott)
- Attendance at Trust Board, Committees, Board Development and Board Seminars (both GCS and Joint with 2gether)
- Shadow Board meetings (Graham Russell, Jan Marriott)
- Joint NED meetings
- Annual Appraisal procedures and follow ups
- Meeting with Professional and Clinical Effectiveness (PACE) members and members of the public (Jan Marriott)
- 29th March – Nicola Strother Smith attended the NHS Providers Community Network meeting in London (on behalf of Ingrid Barker)
- 03rd April - Introduction of the Director of Quality, 2gether to Inclusion Gloucestershire (Jan Marriott).
- 08th April – Meeting with Director of Better Care, 2gether & Director of Engagement and Integration, 2gether (Jan Marriott).
- 10th April - Values Event, Stroud Hospital (Graham Russell).
- 11th April - Quality Visit, Beeches Green (Graham Russell).

The Quality Visit Reports are reported within the Quality and Performance Committee.

Other activities undertaken by the 2gether NEDs:

Maria Bond – April/May

- 2 weeks annual leave
- Call with Executive Director in regard to Delivery Committee
- Prepare for and Chair Delivery Committee
- Prepare for and attend Governance Committee
- Prepare Appraisal feedback for 2g NED's and Chair
- Prepare for and attend 2g Extra Board Meeting
- Prepare for and attend SI Review meeting
- Attend 'Our Place – A sustainable Future'
- Attend Shadow Board meeting for B2B Preparation
- Meet with Lead Governor
- Prepare for and attend Appraisal with Chair
- Attend Values Workshop with Governors
- Prepare for and Chair Delivery Committee
- Prepare for and attend Shadow Board
- Prepare for and attend Audit Committee
- Prepare for and attend head of governance meeting
- Prepare for and attend ATOS/RemCom meeting

Nikki Richardson – April/May

- Prepared for and attended Board meetings x4
- Meeting with CEO
- Meeting with Trust Governor
- Prepared for and attended Audit Committee x2
- Meetings with Trust Directors x3
- Meetings with Trust Chair and CEO x2
- Meeting with NED
- Preparation for and meeting with CoG
- Visit to Oak House
- Meetings to discuss complex complaint x2
- Prepared for and Chaired Governance Committee
- Prepared for and attended CoG
- Prepared for and attended MHLS Committee
- Meetings with GCS Vice Chair x3
- Prepared for and attended personal appraisal
- Prepared for and attended NED meeting
- Prepared for and jointly facilitated Chair's appraisal
- Prepared for SI review

Duncan Sutherland – April/May

- Attended a Shadow Board Development meeting
- Prepared for and attended an Audit Committee meeting
- Attended a meeting with the Director of Quality
- Prepared for and attended a meeting of the Shadow Board
- Prepared for and attended a Council of Governors meeting
- Prepared for and attended a private meeting of the Trust Board
- Attended a Sustainable Future conference
- Prepared for and attended a Shadow Board 'Board to Board' meeting
- Prepared for and attended a Council of Governors meeting
- Prepared for and chaired a meeting of the Mental Health Legislation Scrutiny Committee
- Undertook complaints analysis
- Attended a meeting of Herefordshire Governors
- Prepared for and attended a Development Committee meeting
- Prepared for and chaired a New Highways Committee meeting
- Prepared for and attended a Shadow Board meeting
- Attended my appraisal meeting with the Joint Trust Chair
- Attended Consultant interviews

Jonathan Vickers– April/May

- prepared for and attended a meeting of the audit committee
- prepared for and joined a board meeting (by phone)
- held conversations with executive and non-executive colleagues on trust matters
- prepared for and chaired a meeting of the development committee
- prepared for and attended a Council of governors meeting

- prepared for and attended a Serious Incident review meeting
- prepared for and attended an appraisal meeting
- prepared for and attended a meeting of the New Highways board
- prepared for and attended a meeting of the ATOS committee

Marcia Gallagher – April/May

- Prepared for and participated in a Shadow Board Development event .
- Had a private meeting with the Trusts Internal and External Auditors .
- Prepared for and Chaired the Audit Committee .
- Prepared for and attended a Board meeting to consider the Business Case for Merger.
- Met with Mike Scott .
- Prepared for and attended a Shadow Board meeting .
- Attended a meeting with Governors re Merger issues.
- Follow up visit to Oak House.
- Attended a Council of Governors meeting .
- Prepared for and attended a Delivery Committee meeting.
- Prepared for and attended a 2gFT Board meeting to discuss the Full Business Case .
- Attended the "Our Place-A Sustainable Future " event.
- Visit to Forest of Dean Integrated Community Team.
- Met with the Head of Community Nursing and Tissue Viability at EJC.
- Attended a NHSI Board to Board preparation meeting.
- Prepared for and attended a Council of Governors meeting.
- Annual Appraisal meeting with Chair.
- Met with Director of Finance re Final Accounts.
- Prepared for and attended the Delivery Committee.
- Prepared for and attended a Shadow Board meeting.
- Met with Counter Fraud.
- Discussions with the External and Internal Auditors in private.
- Prepared for and Chaired the Audit Committee.
- Attended the Leadership Forum.
- Attended CEO NED appraisal feedback meeting.
- Attended an ATOS/Rem Com meeting.
- Attended a joint NEDs meeting.

3. Conclusion and Recommendations

The Board is asked to **NOTE** the Report.